



FINGRINGHOE PARISH COUNCIL

Dear Sir/Madam

13th MAY 2026

NOTICE IS HEREBY GIVEN that the ANNUAL MEETING of FINGRINGHOE PARISH COUNCIL will be held at the VILLAGE HALL, FINGRINGHOE on TUESDAY 19th MAY 2026 at 7pm, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Parish Clerk Fingringhoe Parish Council

AGENDA

Members of the public and press are welcome to attend the meeting.

Chairman to state/request:

- The fire exit procedure
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent

1. Election of chairman for the coming year
2. Election of vice chairman for the coming year
3. To receive apologies for absence.
4. To record declarations of interest.
5. Public Questions – an opportunity for members of the public to ask questions about items on the agenda or of local interest
6. To receive reports from our Essex County and Colchester City Councillors.

7. To approve the minutes of the meeting on Tuesday April 7th 2026, and any matters arising.

8. To consider planning applications received

260591 Mr Holbrow Viewlands, Ferry Road, Fingringhoe Colchester CO5 7BX
Retrospective approval of single storey side extension to existing single garage and installation of boundary fence and gate Expiry date 5 May 2026 extended to 20 May 2026

260827 Mr Kevin Jordan 2 Woodside Cottages, Haye Lane, Fingringhoe
Colchester CO5 7AE Two storey side extension Expiry date 2 June 2026

9. To receive planning notification decisions

260076 Mr Harry Keegan Saltmarsh House (formerly Salmons Cottage), South
Green Road, Fingringhoe Colchester CO5 7DW Application to vary condition 2
(drawings) of planning permission 231460 Decision Type: Approval Conditional

10. To note the outcome of the uncontested election and the vacancy available for co-option

11. Finance

- a) Accounts payable 30 April 2026
- b) To note the bank reconciliation to 30 April 2026
- c) To note the Annual Accounts for the year ending 31 March 2025
- d) To note the report from the Internal Auditor
- e) To approve and sign the Certificate of Exemption
- f) To approve and sign the Annual Governance Statement (Section 1)
- g) To approve and sign the Annual Governance Statement (Section 2)
- h) To advise the dates for the Exercise of Public Rights
- i) To note the updated asset register

12. To review and approve the following documents and policies

Standing Orders	Financial Regulations
Scheme of Delegation	Document and Retention policy
Biodiversity policy	Freedom of Information
Co-option policy	Date Breach policy
Strategic Risk assessment	Code of Conduct
Model Councillor/Officer protocol	

13. To review and approve the following risk assessments

Play area risk assessment	Risk Management Scheme
Pond risk assessment	Strategic Risk Assessment

14. To confirm Councillor representatives for 2026/27

Footpaths	Fingringhoe School
Village Pond	Transport
Recreation Ground	

15. To resolve to adopt the General Power of Competence until the next Annual meeting, as defined in the Localism Act 2011 and SI 965 the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, having met all the conditions of eligibility, being;

- at least two thirds of the council must hold office as a result of being declared elected (i.e., not co-opted).
- the Clerk must hold a recognised professional qualification (e.g., Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) and have passed the 2012 CiLCA module relating to the general power of competence.

16. To consider a donation for village flower displays

17. To agree the purchase of new adult defibrillator pads costing £59.00 + vat and postage

18. To consider asking Colchester City Council to include the map of isolated villages to the official collection of Local Plan documents (highlighting areas vulnerable if there were wildfires)

19. To note the play area inspection report and discuss replacing the flat swing seat

20. To receive reports from Parish representatives

- Footpaths
- Village Pond
- Recreation Ground
- Transport
- Fingringhoe School

21. Updates about ongoing issues

School parking and petition	Church Green and boardwalk
Second village stone name	Common Land

22. Date of next meeting – TUESDAY 16th June 2026 at 7pm at Fingringhoe Village Hall