



**FINGRINGHOE PARISH COUNCIL**  
**COUNCIL MEETING – 2<sup>nd</sup> DECEMBER 2025**

A meeting of the Council took place at Fingringhoe Village Hall, Chapel Road, Fingringhoe, Colchester, Essex  
CO5 7BH on TUESDAY 2<sup>nd</sup> December 2025 at 7pm.

Councillors present: Gerald Ketley – Chairman  
Sharron Law – Vice Chairman  
Derek Henderson  
Emma Dixon  
Neil Gordon  
Petra Palfreyman – Parish Clerk

Also in attendance – Colchester City Councillor Robert Davidson and 0 members of the public.

150/25 Apologies for absence – Cllr Martin, Cllr Chamberlain, Cllr Bentley and Cllr Parsons

151/25 To record declarations of interest – none

152/25 Public Questions – none

153/25 To receive reports from our Essex County and Colchester City Councillors

Cllr Davidson advised that the Local Plan is out for public consultation

<https://www.colchester.gov.uk/local-plan/>

Cllr Davidson wished everyone a Merry Christmas and a Happy New Year.

Report from Cllr Bentley read out by the clerk

Please accept my apologies for tonight.

I have a couple issues, the first you will get formal response from my office but in advance:

1. The pond: The drain on the highway has been there for a very long time, diverting the drain would not be feasible. The amount of water it is taking and feeding to the pond will not cause issues to any wildlife in the pond. Engineers will come to clean the drain and the manholes out and jet through so in future the manhole will not overflow and

make the ground boggy. There is a spring here which will contribute to making the ground soft and boggy but I will ask that this is kept on file to review.

2. The VAS I am still chasing but should have an answer soon
  3. The consultation on the four Unitary proposals put forward for Essex are now live and you can contribute. Go to the ECC Website for details.
- May I wish you all a very Happy Christmas and New Year.

154/25 To approve minutes of the meeting on 4<sup>th</sup> November 2025 and any matters arising - the minutes as previously circulated were approved for signing. There were no matters arising

155/25 To consider planning applications received

252423 Mr Kevin Jordan 2 Woodside Cottages, Haye Lane, Fingringhoe  
Colchester CO5 7AE Two storey side extension Expiry date: 3 December 2025

No comments

156/25 To receive planning notification decision

252155 Mr & Mrs Colin Urguhart 2 Colne View Cottages, Abberton Road,  
Fingringhoe Colchester CO5 7AS Proposed single storey rear extension to include  
garden room to replace existing outbuilding. Decision Type: Approve conditional

157/25 FINANCE

a ) Accounts payable 30 November 2025 - the following payments were noted and agreed

Payment date	Payee	Purpose	Method	Total Amount £	VAT
28.11.25	P Palfreyman	November wages	Bacs	507.40	
28.11.25	HMRC	Clerks PAYE	Bacs	96.59	
28.11.25	P Palfreyman	Office allowance	Bacs	102.00	
30.11.25	Unity Trust Bank	Service charge	Bacs	6.00	
<b>Total</b>				<b>711.99</b>	

Payments to Suffolk Cloud for £130 and J Hawes for £50.40 were also agreed and will be listed on the January 2026 payment schedule

b) To review the budget to 30 November 2025 – noted and agreed

c) To note the bank reconciliation to 30 November 2025 – noted and agreed

158/25 To discuss the amount of bark required to top up the playground surface and review costs - quotes will be obtained to supply and spread from contractors for a 10 tonne lorry load

- 159/25 To review the boardwalk quotes and discuss the next actions – defer next meeting as awaiting quotes
- 160/25 Dogs on leads signs – to confirm how many signs to purchase. Following discussion, it was agreed to order three small signs and two A4 size signs for the Recreation Ground entrances
- 161/25 To review and agree the play area risk assessment – noted and agreed
- 162/25 To receive reports from Parish representatives
- Footpaths – nothing to report
  - Village Pond – nothing to report
  - Recreation Ground – nothing to report
  - Transport – nothing to report
  - Fingringhoe School – nothing to report
- 163/25 Updates about ongoing issues
- School parking – awaiting a meeting between Cllr Bentley, Police, Parking Partnership, school and Parish Council. Cllr Bentley to organise
  - Badge and chains – unable to match the current brass badges but still trying
  - Barnfields meeting – met with the Regional Housing Manager who agreed site needs to be tidied up and will consider what action can be taken.
  - Village hall grants application – the clerk has assisted the committee with a grant application for a toilet refurbishment
  - Local Plan – now available for consultation
  - Gov.uk email addresses – details of how to set up the new address for all councillors will be sent out shortly
- 164/25 Date of the next meeting – TUESDAY 6<sup>th</sup> JANUARY 2026 at 7pm at Fingringhoe Village Hall.

There being no further business, the meeting closed at 20.15 hrs